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Supplementary Information for 6th May 2009 Scrutiny Board (Adult Social Care)

Agenda Item 10 Independence Wellbeing and Choice Action Plan

Minutes of the Proposals Working Group held on 30th April 2009

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Scrutiny Board (Adult Social Care) Proposals Working Group

30th April 2009, 10.15 a.m.
Committee Room 2, Civic Hall, Leeds

MINUTES

ATTENDANCE

Members:

Cllr. Judith Chapman (JC) (Chair)
Cllr. Penny Ewens (PE)
Cllr. Ann Blackburn (AB)

Officers:

Dennis Holmes (DH) Chief Commissioning Office
Sandra Newbould (SN) Principal Scrutiny Advisor

Interests Declared – None

NO.	ITEM	ACTION
1	<p>Attendance /Introductions /Apologies</p> <p>The above attendance was noted.</p> <p>Apologies were received from Cllr. Clive Fox Cllr. Suzi Armitage Joy Fisher (JF) (co-opted member)</p> <p>The Chair thanked Dennis Holmes and his staff for their hard work and support throughout the 2008/9 municipal year and requested that DH communicate this to his colleagues.</p>	DH
2	<p>Minutes of the Previous Meeting</p> <p>Received and Approved.</p>	
3	<p>Independence Wellbeing and Choice Inspection Action Plan: March 2009</p> <p>DH provided an update on progress made during March, advising the group that a summary of proposed changes to the action plan had been submitted to the Care Quality Commission and as yet no response has been received.</p> <p>Overdue Actions 7.2(a) – DH reported that the 2 serious case reviews had not yet been completed however he was confident that this would be concluded in May.</p> <p>Completed Actions 1.7 – The group was advised that the contribution from Dr M Flynn had been very helpful in reviewing cases. Further work will be conducted to look at safeguarding across partnerships.</p>	

	<p>15.2 - Protocol procedures have been put in place with local hospitals. Discussions have commenced with hospitals out of the Leeds area serving Leeds residents such as Harrogate.</p> <p>4.1 – Concern was expressed that progress was not being made with multi agency safeguarding training. DH explained that partners had not provided members with sufficient seniority to the Training Subgroup, which has impacted on the ability to deliver the multi agency framework. May is likely to be the new target date for delivery. As chair of the Safeguarding Board DH has written to the organisations concerned in order to rectify the situation.</p> <p>14.5 – The group was advised that negotiation is continuing with NHS Leeds but this is taking longer than expected. Agreement has been sought with the Quality Care Commission to extend this deadline until Oct 09.</p> <p>JC stated that a considerable amount of progress had been made since the CSCI (Care Quality Commission) inspection and that she hoped the Scrutiny Board would continue to monitor progress during the 2009/10 municipal year.</p>	
4	<p>Easy Care Standard</p> <p>A copy of the Easy Care Standard questionnaire was presented to the group. It was explained that the questionnaire helps to identify what may need to be incorporated into a care plan. It is predominantly a risk assessment tool which covers aspects such as loss of independence and safeguarding.</p> <p>JC stated that it was helpful to see the document having assisted an individual going through the process. She now understands the lines of questioning although it seemed to take a considerable amount of time to go through.</p> <p>The group was advised that Easy Care is a standard tool validated by the Department of Health. It forms part of a bigger document, with the additional element being completed for someone who may require residential care.</p> <p>The group stated that there has been considerable skill demonstrated by staff when completing these forms with individuals and that Councillors in general would benefit from shadowing an officer undertaking this process. It was suggested that the Personalisation Working Group may wish to have input from social workers on the process of self assessment and assisted form completion.</p>	DH/SN
5	<p>Future meeting dates</p> <p>Future meeting dates to be agreed at the first Scrutiny Board meeting in the new municipal year.</p> <p>Specific agenda items to be confirmed.</p>	SN